

Budget Narrative

A. Personnel:

Table 1: FEDERAL REQUEST

Position	Name	Salary/Rate	Level of Effort	Cost
			TOTAL	\$

NARRATIVE JUSTIFICATION:

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Table 2: NON-FEDERAL MATCH

Position	Name	Annual Salary/Rate	Level of Effort	Cost
			TOTAL	\$

NARRATIVE JUSTIFICATION:

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SOURCE OF MATCH FUNDS:

FEDERAL REQUEST: \$
NON-FEDERAL MATCH: \$

B. Fringe Benefits:

Table 3: FEDERAL REQUEST

Component	Rate	Wage	Cost
		TOTAL	\$

NARRATIVE JUSTIFICATION:

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Table 4: NON-FEDERAL MATCH

Component	Rate	Wage	Cost
		TOTAL	\$0

NARRATIVE JUSTIFICATION:

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SOURCE OF MATCH FUNDS:

FEDERAL REQUEST: \$

NON-FEDERAL MATCH: \$

Travel:

Table 5: FEDERAL REQUEST

Purpose of Travel	Location	Item	Rate	Cost
			TOTAL	\$

NARRATIVE JUSTIFICATION:

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Table 6: NON-FEDERAL MATCH

Purpose of Travel	Location	Item	Rate	Cost
			TOTAL	\$

NARRATIVE JUSTIFICATION:

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SOURCE OF MATCH FUNDS:

FEDERAL REQUEST: \$

NON-FEDERAL MATCH: \$

C. Equipment:

Table 7: FEDERAL REQUEST

Item	Rate	Cost

NARRATIVE JUSTIFICATION:

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Table 8: NON-FEDERAL REQUEST

Item	Rate	Cost

NARRATIVE JUSTIFICATION:

SOURCE OF MATCH FUNDS:

FEDERAL REQUEST: **\$0**
NON-FEDERAL MATCH: **\$0**

D. Supplies:

Table 9: FEDERAL REQUEST

Item(s)	Rate	Cost
	TOTAL	\$

NARRATIVE JUSTIFICATION:

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Table 10: NON-FEDERAL REQUEST

Item(s)	Rate	Cost
	TOTAL	\$

NARRATIVE JUSTIFICATION:

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SOURCE OF MATCH:

FEDERAL REQUEST: **\$**
NON-FEDERAL MATCH: **\$**

E. Contract:

Table 11: FEDERAL REQUEST

Name	Service	Rate	Other	Cost
			TOTAL	\$

NARRATIVE JUSTIFICATION:

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Table 12: NON-FEDERAL MATCH

Name	Service	Rate	Cost
		TOTAL	\$

NARRATIVE JUSTIFICATION:

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SOURCE OF MATCH FUNDS:

FEDERAL REQUEST: \$

NON-FEDERAL MATCH: \$

F. Construction:

G. Other:

Table 13: FEDERAL REQUEST

Item	Rate	Cost
	TOTAL	\$

NARRATIVE JUSTIFICATION:

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Table 14: NON-FEDERAL REQUEST

Item	Rate	Cost
	TOTAL	\$

NARRATIVE JUSTIFICATION:

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SOURCE OF MATCH FUNDS:

FEDERAL REQUEST: \$
NON-FEDERAL MATCH: \$

TOTAL DIRECT CHARGES:

FEDERAL REQUEST: \$125,000
NON-FEDERAL MATCH: \$125,000

INDIRECT CHARGES:

FEDERAL REQUEST: \$0

TOTAL: \$250,000

FEDERAL REQUEST: \$125,000

NON-FEDERAL MATCH: \$125,000

Proposed Project Period

a. Start Date:

b. End Date:

Table 15: BUDGET SUMMARY

Category	Federal Request	Non–Federal Request	Total
Personnel			
Fringe			
Travel			
Equipment			
Supplies			
Contractual			
Other			
Total Direct Costs			
Indirect Costs			
Total Project Costs	\$125,00	\$125,000	\$250,000

Table 16: FUTURE YEARS BUDGET SUMMARY

Projected Future Years	Federal Request	Non-Federal Match
Year 2	125,000	125,000
Year 3	125,000	125,000
Year 4	125,000	125,000
Year 5	125,000	125,000
TOTAL (2-5)	500,000	500,000

Table 17: FUTURE YEARS AND PROJECTED TOTAL*

Category	2nd Project Year Federal	2nd Project Year Match	3rd Project Year Federal	3rd Project Year Match	4th Project Year Federal	4th Project Year Match	5th Project Year Federal	5th Project Year Match
Personnel								
Fringe Benefits								
Travel								
Equipment								
Supplies								
Contract								
Other								
Total Direct Costs	\$125,000	\$125,000	\$125,000	\$125,000	\$125,000	\$125,000	\$125,000	\$125,000
Total Indirect Costs								
Total Costs	\$125,000	\$125,000	\$125,000	\$125,000	\$125,000	\$125,000	\$125,000	\$125,000

TOTAL PROJECT COSTS:

\$1,250,000

FEDERAL REQUEST:

\$625,000

***FOR REQUESTED FUTURE YEARS:**

- 1.
- 2.
- 3.